



# BEVERLY HILLS TENNIS CLUB



## 2020 APPLICATION FOR PRIVATE FUNCTION \$50 FEE

EVENT IS NOT CONFIRMED UNTIL FEE IS RECEIVED AND DATE IS APPROVED BY BOARD

Please complete this form and submit to the Board of Directors at

[board@beverlyhillstennisclub.com](mailto:board@beverlyhillstennisclub.com)

### MEMBER HOSTING FUNCTION:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### FUNCTION INFORMATION:

Date of Function: \_\_\_\_\_

Time of Function: \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

Total Number of Guests: \_\_\_\_\_

Club Grounds Requested for Function: Please check all that apply.

☐ Tennis Courts      How many tennis courts do you want to reserve? \_\_\_\_\_

☐ Clubhouse      ☐ Clubhouse Patio      ☐ Clubhouse Deck      ☐ Paddle Court

The Host is responsible for ensuring that all policies of the Club are enforced. This includes, but is not limited to, ensuring that:

- (1) guest fees are paid for all guests who are playing tennis;
- (2) guests playing tennis wear white tennis apparel on the courts;
- (3) the clubhouse and grounds are cleaned before the Host leaves the Club;
- (4) music or other noise is not excessive;
- (5) outdoor music is turned off by 10:00 p.m.; and
- (6) the deck is closed by 10:00 p.m.
- (7) the paddle court is closed and lights are turned off by 10:00 p.m.

If the Private Function ends after 10:00 p.m., the Host is responsible for making sure that the clubhouse and Club grounds are properly locked, heating/air conditioning are set to proper levels and all lights are turned off. The Host is responsible for any unpaid guest fees and damage to Club property caused by guests.

Signature of Host Member: \_\_\_\_\_ Dated: \_\_\_\_\_

Approved by Board President: \_\_\_\_\_ Dated: \_\_\_\_\_